

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting August 9, 2016

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

### **Administering the Oath of Office: None**

Due to a computer virus, the Workshop meeting minutes from the July 11<sup>th</sup> meeting and the Regular meeting minutes were not completed prior to this meeting. Chairman recommended that the reading of the minutes be waived and Clerk Acampora will post the meeting minutes to the Board's website when completed. All Board members approved.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

liberty mutual insurance	\$ 3,910.50
james eadicicco	\$ 207.90
james eadicicco	\$ 474.50
continental fire and safety	\$ 1,639.50
new jersey american water	\$ 2,615.80
netlink web service	\$ 199.00

t t coast	\$ 384.19
advance auto parts	\$ 86.90
gear grid	\$ 1,054.00
bobs uniform	\$ 212.00
peggy doyle	\$ 2,850.00
taylor oil	\$ 392.18
cit	\$ 99.00
Optimum	\$ 110.49
william bommer	\$ 52.50
Tasc	\$ 290.50
shore business solutions	\$ 240.00
motorola solutions	\$ 9,948.26
app	\$ 200.00
state of new jersey	\$ 10.50
sendzik and sendzik	\$ 14,350.50
verizon	\$ 171.08
east coast emergency lighting	\$ 6,974.10
edwards tire co	\$ 59.90
Barry Osborn	\$ 5,475.00
<b>TOTALS</b>	<b>\$ 52,008.30</b>

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Scarlato – Yes
- Bommer – Yes, present on my own bills
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Sent

Insurance certificate for the Monmouth County Fair Competition in July and the Fire Fighters competition in August 2016

### Received

- Senzik & Sendzik: Synopsis of Audit
  - APP notice – Synopsis of Audit
  - Penny Wollman: Synopsis of Audit
  - Memo from Div. of Local Government

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Insurance certificate for the Monmouth County Fair completion and the Fire Fighters Competition  
Executive Board Minutes  
Valic request for LOSAP account distribution – Fire Fighter Pat Marshall  
Request for Fire Prevention Week material – James Gaul  
Physical from received from Pat Marshall

## COMMITTEES

### **Executive Board**

Meeting was held on 7/28/16 and attended by Chairman Scarlato and Commissioner Bommer. They stated that Chief Lewis stated the T-1 communication lines and battery backup system for communications are being upgraded. The 5 boards of fire commissioners had agreed back in 2014 to contribute a maximum of \$5,000 each toward the upgrades on this system. The next meeting will be on 8/25/16.

### **Chief's Report**

Chief Eadicicco stated the work on the new command vehicle has begun. The 6 portable radios have been received from Motorola and are currently being programmed. The programming and instruction on use will be on 8/15/16.

### **Chief Engineer**

Chief Engineer Gilsenan was in attendance. He stated that the oil light came on in Unit 488. The unit was fixed at T & T Coast and it was found to be a faulty oil switch. We received a price quote from Defender to fix all the issues with Brush 494. He will begin to have Defender start working to fix the issues. Tanker 495 air conditioner needs to be recharged. It seems there is an issue with it that will have to be addressed next year. The gas meter has been fixed and has been placed back on Unit 486. Engine 480 will be going back to the manufacturer (KME) in PA to have all issues resolved.

### **Purchaser**

Chief is requesting to purchase another SCBA bottle rack for the compressor room, at a cost of \$350. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase the bottle rack, not to exceed \$350. The motion passed unanimously by the Board.

Chief Eadicicco is requesting to purchase an SCBA rack for the new command vehicle at a cost of \$186.65. A motion was made by Commissioner Bommer and seconded by

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Commissioner Stalling to purchase the rack not to exceed \$186.65. Motion passed unanimously by the Board.

The Chief is looking into prices on having the SCBA repair class given at our firehouse so we can perform repairs on our SCBA gear. He would like all engineers to attend the class. The Board approved with the Chief moving forward and obtain prices on the training.

New accountability tags have been ordered for fire fighters Gaul and McGowan.

Accountability sticks have been received and placed on the trucks for use.

Floor mats have been received for the new command vehicle.

A chair is being ordered for the desk in the Engineers office.

The radios for the new command vehicle have been received and are being programmed.

The new hose rack has been delivered, but it has not been assembled yet.

Lights have been received for the new command vehicle.

It was decided representatives from the Board of Fire Commissioners and Chief Eadicicco will perform the final inspection of the new command vehicle prior to accepting delivery and issuing payment.

Chief noted that we need approximately 6 additional lengths of 1 ¾ hose to keep in inventory.

## **NEW TRUCK: Command Vehicle 466**

The command vehicle is in the process of being outfitted with lights, radios, cabinets, letterin, etc.

## **OLD BUSINESS**

The maintenance plan is still being created by attorney Jay Sendzik.

The Hamtro pump is being installed on Engine 480 tomorrow.

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There was no progress reported on the status of the foam trailer.

## **NEW BUSINESS**

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to spend \$5,000 toward the communication equipment upgrade through the Fire Bureau. Motion passed unanimously by the Board.

Motion made by Commissioner Bommer and seconded by Commissioner Bailey to accept fire fighter Marshall's request for a distribution from his Valic account. Clerk Acampora reported that Mr. Marshall meets all his qualifications for the distribution. The motion passed unanimously by the Board.

Motion was made by Commissioner Bailey and seconded by Commissioner Stalling to allow Austin Higgins to obtain his Class A uniform from Bob's Uniforms. Motion passed unanimously by the Board.

Motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase materials to be handed out during Fire Prevention week. Motion passed unanimously by the Board.

The company performing the conversion of the new command vehicle may request to take the vehicle to the Wildwood Convention in September for display at their expo booth. The Board stated they will have to submit a proper request in writing and provide proof of insurance.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to allow the company to use the vehicle in Wildwood. Motion passed unanimously by the Board, pending proper paperwork.

Motion made by Commissioner Bailey and seconded by Commissioner Bommer to allow the fire company to take Unit 466 and 488 to the Wildwood convention. Motion passed unanimously by the Board.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

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**TREASURER'S REPORT:** Treasurer Stalling reported the following balances for the for the Board's accounts:

## CHECKING ACCOUNT

OPENING BALANCE	\$31,376.68
INTEREST	\$ 4.24
TRANSFER	<u>\$45,000.00</u>
SUB-TOTAL	\$76,380.92
NJ – PERS TEPS Payment	\$
BILLS PAID	\$46,533.30
BILL: Barry Osborn	<u>\$ 5,475.00</u>
CLOSING BALANCE	\$24,372.62

## SAVINGS ACCOUNT

OPENING BALANCE	\$1,480,671.44
DEPOSITS	\$
INTEREST	<u>\$ 216.65</u>
SUB-TOTAL	\$1,480,888.09
TRANFER TO CHECKING	\$ 45,000.00
TRANSFER TO CHECKING	<u>\$ 0.00</u>
CLOSING BALANCE	\$1,435,888.09

## PAYROLL ACCOUNT

OPENING BALANCE	\$3,228.36
REFUND	\$ 22.78
INTEREST	<u>\$ .51</u>
SUB-TOTAL	\$3,251.65
PAYROLL FEES	\$
FEES	\$
PAYROLL PAID	<u>\$</u>
CLOSING BALANCE	\$ 3,251.65

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

**PUBLIC COMMENT:** There were five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.



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**EXECUTIVE SESSION:** There was no Executive Session.

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:35 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk of the Board  
The Board of Fire Commissioners  
District No. 4 - Ramtown